



**KENTUCKY EDUCATIONAL DEVELOPMENT CORPORATION (KEDC)**

**REGULAR BOARD MEETING**

**WEDNESDAY, FEBRUARY 21, 2018 3:00 PM – 5:00 PM  
KEDC OFFICE, LEXINGTON**

**DR. JIM EVANS, CHAIRMAN**

**BOARD BUSINESS REPORT**

- 1. CALL TO ORDER/CONFIRM QUORUM (>20% REQUIRES 13 OF 67 VOTING MEMBERS)**
- 2. ACTIONS BY CONSENT**

**2.1. APPROVAL OF MINUTES**

Recommend approval of the [minutes](#) of the November 15, 2017, regular meeting.

**2.2. APPROVAL OF FINANCIAL REPORT AND ORDERS OF THE TREASURER**

Recommend approval of the [financial reports](#) for November 2017 and December 2017 and the Orders of the Treasurer for the period of [November 1, 2017 through November 30, 2017](#), [December 1, 2017 through December 31, 2017](#) and [January 1, 2018 through January 31, 2018](#).

**2.3. PERSONNEL**

- 2.3.1.** Recommend adjustment of Charles Holbrook's hire date to July 1, 2017 to align with beginning of fiscal year.
- 2.3.2.** Recommend unpaid leave of absence for Alice Cole, Menifee County Adult Education Instructor, from January 29, 2018 through March 2, 2018.
- 2.3.3.** Increased contract days for Mandy Carter, Special Education Consultant, to 225 days through June 30, 2018.
- 2.3.4.** Employed the following Boyd County Adult Education staff effective January 2, 2018 through June 30, 2018:
  - Anna Adams - Instructor to be paid from the Professional Technical Hourly Salary Schedule at Class 7, Step 0, hourly as needed.
  - Sherry Combs – Instructor to be paid from the Professional Technical Hourly Salary Schedule at Class 10, Step 0, for 35 hours per week.
  - Patricia May - Instructor to be paid from the Professional Technical Hourly Salary Schedule at Class 7, Step 0, hourly as needed.
  - Jessica Spence - Academic Aide to be paid from the Classified Hourly Salary Schedule, Class 1, Step 0, hourly as needed.
- 2.3.5.** Employed Randi Wells, Administrative Assistant/Marketing, effective February 19, 2018, to be paid from the Classified Hourly Salary Schedule, Class 4, Step 0.

## 2.4. COLLECTIVE BIDDING

### 2.4.1. BID SPECIFICATIONS

Recommend acknowledgement of the Executive Director's approval of the following bid specifications:

- [2017 or 2018 Toyota Sienna LE – FLEET-2018-01](#)

### 2.4.2. SURPLUS VEHICLES

Recommend acknowledgement of the surplus and sale of the following vehicles advertised on ebay and the KEDC website:

- 2001 Dodge Stratus – sold to Steven Ellerman for \$835.00
- 2005 Toyota Camry

### 2.4.3. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS

Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.013 Catalog/Price List/Store Shelf bids opened and made effective on October 31, 2017. We received 36 bids for CLS2017.013, of which 18 were awarded and 18 did not respond to the bid properly, did not agree to terms or had a duplicate bid.

#### **Bidder**

All Pro Supply of South Point, LLC  
Allen's Hardware of Clay City  
Amteck, LLC  
Birdog's Shirts-N-More, LLC  
Bowling Green Rubber & Gasket Co.  
Bowling Green Winfastener  
Creative Company, The  
Custom Print and Designs, LLC  
E-Z Rent It  
Favorite Sportswear, LLC  
Gem Chemical Company, Inc.  
Golden Rule Signs  
H & C Construction  
Hall's Embroidery & Screen Printing  
Herff Jones  
JourneyEd.com, Inc.  
K and D Fence, Inc.  
King's Publishers, Inc.  
Marlin Manufacturing Company, Inc.  
Mid-South Baseball, Inc.  
Mid-South Lumber & Supply, Inc.  
Perfection Tanning and Gifts  
Phillips Brothers Construction, LLC  
Phillips Sign Company  
R&R Screen Printing  
Rainbow Book Company

#### **Status**

Awarded  
Rejected, did not meet bid specifications  
Awarded  
Rejected, did not meet bid specifications  
Awarded  
Rejected, did not meet bid specifications  
Awarded  
Awarded  
Awarded  
Awarded  
Rejected, did not meet bid specifications  
Rejected, already awarded  
Awarded  
Awarded  
Awarded  
Rejected, did not meet bid specifications  
Awarded  
Awarded  
Awarded  
Rejected, did not meet bid specifications  
Awarded  
Awarded  
Awarded  
Rejected, did not meet bid specifications  
Awarded

Runners Shop Sports	Rejected, did not meet bid specifications
Shirt Garage, The	Rejected, did not meet bid specifications
South Central KY Janitorial Suppliers, Inc.	Rejected, did not meet bid specifications
Superior One Source, Inc.	Rejected, did not meet bid specifications
Trearc Brands Inc. dba eko	Rejected, did not meet bid specifications
Turn Key Concepts	Rejected, did not meet bid specifications
Vital Signs & Graphics	Rejected, already awarded
West Music	Awarded
Wheeldon Company LLC, The Pest Mgmt Professionals	Rejected, did not meet bid specifications
Xtreme Style Signs & Screen Printing, LLC	Rejected, already awarded

#### **2.4.4. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS**

Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.014 Catalog/Price List/Store Shelf bids opened and made effective on November 14, 2017. We received 37 bids for CLS2017.014, of which 20 were awarded and 17 did not respond to the bid properly, did not agree to terms or had a duplicate bid.

<b>Bidder</b>	<b>Status</b>
American Book Company	Rejected, did not meet bid specifications
Birddog's Shirts-N-More, LLC	Awarded
Bowling Green Winfastener	Rejected, did not meet bid specifications
C - T Design and Equipment	Rejected, did not meet bid specifications
Caudill Hill Ventures, LLC	Rejected, did not meet bid specifications
Central Imaging aka Lawrenceburg Printing	Rejected, already awarded
Commonwealth Sign Company	Awarded
Digital Doc of Owensboro	Rejected, did not meet bid specifications
Ecolab, Inc.	Awarded
Ekon-O-Pac LLC	Awarded
Electronic Specialty Company	Awarded
Favorite Sportswear, LLC	Awarded
Flooring Systems LLC	Awarded
Frey Scientific	Awarded
Gale's Distributors	Rejected, did not meet bid specifications
Healy Awards, Inc.	Awarded
Herff Jones	Awarded
Howard Technology Solutions	Awarded
K and D Fence, Inc.	Rejected, did not meet bid specifications
Mid-South Lumber & Supply, Inc.	Rejected, did not meet bid specifications
MSC Industrial Supply	Awarded
Penrod Lumber Co., Inc.	Rejected, did not meet bid specifications
R&R Screen Printing	Rejected, did not meet bid specifications
Runners Shop Sports	Awarded
Shelby County Automotive, Inc.	Awarded

Sikes Tire, Inc.	Rejected, did not meet bid specifications
Somerset Printing & Sign Co., LLC	Awarded
South Central KY Janitorial Suppliers, Inc.	Awarded
State Electric Supply Co.	Awarded
Subscription Services of America	Awarded
Success By Design, Inc.	Awarded
Superior Office Service, Inc.	Rejected, already awarded
Tractor Parts of Bowling Green	Rejected, did not meet bid specifications
Tri-State Buildings, Inc.	Awarded
Turn Key Concepts	Rejected, did not meet bid specifications
Western Kentucky Door and Specialties	Rejected, did not meet bid specifications
Wheeldon Company LLC, The Pest Mgmt Professionals	Rejected, did not meet bid specifications

#### **2.4.5. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS**

Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.015 Catalog/Price List/Store Shelf bids opened and made effective on November 28, 2017. We received 27 bids for CLS2017.015, of which 17 were awarded and 10 did not respond to the bid properly, did not agree to terms or had a duplicate bid.

<b>Bidder</b>	<b>Status</b>
American Book Company	Rejected, did not meet bid specifications
Amro Music Stores, Inc.	Awarded
Andrews Food Equipment, LLC/dba Hobart Sales & Service	Rejected, did not meet bid specifications
B & H Foto & Electronics Corp.	Awarded
Bar KP Security	Rejected, did not meet bid specifications
Carriage House Gifts & Flowers	Rejected, did not meet bid specifications
Central Restaurant Products	Awarded
Educational Development Corporation	Rejected, did not meet bid specifications
Facts On File, Inc. (dba Infobase)	Rejected, did not meet bid specifications
Fun and Function	Awarded
Jones Supply, Inc. DBA Jones Home Center	Rejected, did not meet bid specifications
Medco Supply Company	Awarded
Metals-N-More	Awarded
Phillips Sign Company	Rejected, already awarded
PHP Locker Company	Awarded
Rich Pond Hardware	Rejected, did not meet bid specifications
Shirt Garage, The	Awarded
Softchoice Corporation	Awarded
Spectrum Graphics	Awarded
Superior Fire & Safety	Awarded
Superior One Source, Inc.	Awarded
TenBarge Seed Co, Inc.	Awarded
Thermal Equipment Service, Inc.	Awarded
Tip's Sports	Awarded
Turfmasters	Awarded
VanDyke, Inc.	Awarded
Willis Klein Locks & Security	Rejected, did not meet bid specifications

#### **2.4.6. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS**

Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.016 Catalog/Price List/Store Shelf bids opened and made effective on December 12, 2017. We received 21 bids for CLS2017.016, of which 13 were awarded and 8 did not respond to the bid properly, did not agree to terms or had a duplicate bid.

<b>Bidder</b>	<b>Status</b>
American Book Company	Awarded
Anderson's	Awarded
Gale's Distributors	Rejected, did not meet bid specifications
It's a Gift, LLC	Awarded
John Wayne Pest Control, Inc.	Awarded
Johnco	Awarded
K and D Fencem Inc.	Rejected, did not meet bid specifications
Kona Products, LLC	Awarded
Lattas	Awarded
Mid-South Lumber & Supply, Inc.	Rejected, did not meet bid specifications
National Business Furniture	Rejected, did not meet bid specifications
R&R Screen Printing	Awarded
Ricks Septic Service, LLC	Awarded
Schoolhouse Technology	Awarded
Sikes Tire, Inc.	Rejected, did not meet bid specifications
SJB Sports Legends	Awarded
Tammy's T-Shirts	Rejected, did not meet bid specifications
Tractor Parts of Bowling Green	Rejected, did not meet bid specifications
Trane Supply	Awarded
Turfmasters	Rejected, did not meet bid specifications
Turn Key Concepts	Awarded

#### **2.4.7. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS**

Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.017 Catalog/Price List/Store Shelf bids opened and made effective on December 26, 2017. We received 10 bids for CLS2017.017, of which 6 were awarded and 4 did not respond to the bid properly, did not agree to terms or had a duplicate bid.

<b>Bidder</b>	<b>Status</b>
Andrews Food Equip., LLC/dba Hobart Sales & Service	Awarded
Arrasmith Promotions, LLC	Awarded
Geronimo Tortuga	Awarded
Park Printing	Awarded
Partpoint, Inc.	Rejected, did not meet bid specifications
Shirt Factory at Hookup Outdoors, The	Awarded
Wenger Corporation	Rejected, did not meet bid specifications
Wheeldon Company, LLC, The Pest Mgmt Professionals	rejected, did not meet bid specifications
Willis Klein Locks & Security	Rejected, did not meet bid specifications
Willis Music	Awarded

#### 2.4.8. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS

Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.018 Catalog/Price List/Store Shelf bids opened and made effective on January 9, 2018. We received 14 bids for CLS2017.018, of which 9 were awarded and 5 did not respond to the bid properly, did not agree to terms or had a duplicate bid.

<b>Bidder</b>	<b>Status</b>
Aquaphase, Inc.	Rejected, did not meet bid specifications
Big Blue Graphics	Awarded
Blue Grass Collision & Paint, LLC	Rejected, did not meet bid specifications
Carriage House Gifts & Flowers	Awarded
Gale's Distributors	Awarded
JAM Distribution	Awarded
K and D Fence, Inc.	Awarded
Meade Tractor	Rejected, did not meet bid specifications
Mid-South Ceramic Supply Co.	Rejected, did not meet bid specifications
Mid-South Lumber & Supply, Inc.	Awarded
Sam's Club - Lexington KY	Awarded
SDI Innovations (School Datebooks)	Rejected, did not meet bid specifications
Tammy's T-Shirts	Awarded
Tri-State Equipment Services, LLC	Awarded

#### 2.4.9. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS

Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.019 Catalog/Price List/Store Shelf bids opened and made effective on January 23, 2018. We received 14 bids for CLS2017.019, of which 11 were awarded and 3 did not respond to the bid properly, did not agree to terms or had a duplicate bid.

<b>Bidder</b>	<b>Status</b>
All Kentucky Sports	Awarded
Attainment Company, Inc.	Awarded
Bess Cabling	Awarded
Bluegrass Inks	Awarded
Eagle Paper	Awarded
Gale's Distributors	Rejected, did not meet bid specifications
Helm Construction, LLC	Awarded
Matly Digital Solutions	Awarded
Pearl Supply	Awarded
Pitsco Education	Rejected, did not meet bid specifications
Rogers Chemical Resources, LLC	Awarded
Sikes Tire, Inc.	Awarded
Wenger Corporation	Awarded
Wheeldon Company LLC, The Pest Mgmt Professionals	Rejected, did not meet bid specifications

#### 2.4.10. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS

Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.020 Catalog/Price List/Store Shelf bids opened and made effective on February 6, 2018. We received 14 bids for CLS2017.020, of which 11 were awarded and 3 did not respond to the bid properly, did not agree to terms or had a duplicate bid.

<b>Bidder</b>	<b>Status</b>
Bar KP Security	Rejected, did not meet bid specifications
Barnes & Noble Booksellers, Inc.	Rejected, did not meet bid specifications
Bissell's, Inc.	Awarded
Bowling Green Winfastener	Awarded
E.H.Harris Lumber Co., Inc.	Rejected, did not meet bid specifications
Econo Signs, LLC	Awarded
Graphics For Athletics	Rejected, did not meet bid specifications
Link Industrial	Awarded
Mack Sales and Marketing, LLC	Rejected, did not meet bid specifications
Meade Tractor	Awarded
Minuteman Press - Danville	Rejected, did not meet bid specifications
Oak Tree Awards and Recognition	Awarded
P & P Telecommunications, Inc.	Awarded
Partpoint Inc	Awarded
Pitsco Education	Awarded
Rich Pond Hardware	Rejected, did not meet bid specifications
Richey Athletics	Rejected, did not meet bid specifications
Smart Care Equipment Solutions	Awarded
Wheeldon Company, LLC, The Pest Mgmt Professionals	Awarded
Willis Klein Locks & Security	Awarded

#### 2.5. CONTRACTS

Recommend acknowledgement of the Executive Director's approval of the following contracts and agreements (contract period is for FY2017-2018 unless otherwise noted):

##### GENERAL FUND

- 2.5.1. [Commonwealth of Kentucky – Education Recovery Specialist – Serena Anderson - \\$94,442.00](#)
- 2.5.2. [Commonwealth of Kentucky – Project AWARE Grant - \\$4,653.00](#)
- 2.5.3. [Commonwealth of Kentucky – State Personnel Development Grant - \\$120,000.00](#)
- 2.5.4. [Central KY Educational Cooperative \(CKEC\) – KPC Construction Contract](#)
- 2.5.5. [Barren County Business Supply, Inc. – Contract 10100361-PV-OS-2017-01R1](#)
- 2.5.6. [School Specialty, Inc. – Contract 10100355-PV-OS-2017-01R1](#)
- 2.5.7. [Kelly Perales – Interconnected Systems Framework training on November 30 & December 1, 2017 - \\$4,308.00](#)
- 2.5.8. [Karen Kirby – Infinite Campus Attendance presentation on December 7, 2017 - \\$251.52 plus mileage](#)
- 2.5.9. [Morgan Vonderheide - Clerical and administrative services as needed - \\$10.00 per hour](#)
- 2.5.10. [Tri-State Lawn Care, Inc. – Contracted snow removal and salting as needed](#)

- 2.5.11. [Wilson Education Center – Software Development and Procurement Agreement - \\$15,000.00 initial development w/\\$10,000.00 annual maintenance and support](#)
- 2.5.12. [Superior Dental Care – Benefits coverage contract](#)
- 2.5.13. [Office Depot – Contract number 10100345-PV-OS-2017-01R1](#)
- 2.5.14. [Northern KY Cooperative for Educational Services \(NKCES\) – KPC Construction Contract for Revenue Sharing](#)

**GOAL DRIVEN BY KENTUCKY POWER GRANT – PARTICIPANT COMMITMENT CONTRACTS**

- 2.5.15. [Elliott County Schools](#)
- 2.5.16. [Knott County Schools](#)
- 2.5.17. [Russell Independent Schools](#)
- 2.5.18. Participant stipend recipients - \$1,500.00 each
  - [Hannah Carter – Carter Christian Academy](#)
  - [Frank Ratliff – Johnson County Public Schools](#)
  - [Missy Sparks – Carter Christian Academy](#)

**SPECIAL EDUCATION**

- 2.5.19. [The Freeman Foundation – Life After High School Transition Fair – March 12-13, 2018 - \\$1,500.00](#)

**YOUTH CAREER CONNECT GRANT – STUDENT PROJECT-BASED INTERNSHIPS**

Sydney Atuell	Jace Lancaster
Rachel Blevins	Clark Lemon
Wiley Cain	Clara Rogers
John Campbell	Jesse Olmstead
Selena Clark	Kade Slusser
Kayla Coulter	Raydeep Vagkela
Chloe Craft	Stephen Warren
Justin Kosmecki	

**3. ACTION ITEMS**

**3.1. KEDC BOARD OF DIRECTORS’ RESPONSE TO PENSION LETTER**

KEDC Board members have expressed interest in formulating a response to the letter sent by business leaders to the Kentucky General Assembly expressing pension reform demands. Input on this letter and approval to proceed is requested.

**4. DISCUSSION ITEMS & ANNOUNCEMENTS**

**4.1. ARE YOU LEAVING MONEY ON THE TABLE?**

- KPC Bidding and Procurement
- Technology Services – Cabling & Maintenance
- eRate

We want to get the word out about how KEDC can save your district money! What is the best avenue? Regional meetings? Board meetings? School district Board meetings? We would like your input.



#### **4.2. KEDC ADULT EDUCATION EXPANDS**

KEDC assumed fiscal responsibility for Boyd County Adult Education effective January 1, 2018. Prior fiscal agent, Ashland Community Technical College, asked to be released from their contract as of December 31<sup>st</sup> when the prior Director retired. The Boyd County Adult Education center will remain at its current location located at ACTC's main campus at 1400 College Drive in Ashland. The contract from Kentucky Adult Education will be forthcoming.

#### **4.3. 2018 GENERAL SESSION ATTENDANCE/COVERAGE**

KASS has asked that members of the educational cooperatives across the State have strong representation in Frankfort during the General Session. Due to our large membership, KEDC members are asked to attend House and Senate Committee meetings the weeks of February 19-23<sup>rd</sup> and March 5-9<sup>th</sup>. Please put these dates on your calendars and make plans to attend when you can. *We will only be meeting as a Board on Wednesday, February 21<sup>st</sup> to allow for travel to Frankfort on Thursday, February 22<sup>nd</sup>.*

#### **4.4. STUDENT SCHOLARSHIP OPPORTUNITY**

KEDC is excited to once again extend an opportunity for graduating seniors of our member districts to apply for our annual scholarship. We will award at least one \$2500.00 scholarship for college (2 or 4 year), technical or vocational bound students that meet the criteria set forth in the attached guidelines. It is an honor to be able to provide this opportunity for our deserving seniors!

The deadline to apply is April 1 and the recipient will be notified by May 1, 2018. A KEDC representative will be available, upon request, to present the scholarship awards during graduation ceremonies. Please ensure this message reaches your guidance counselors!

#### **4.5. MARCH BOARD OF DIRECTOR'S MEETING**

On Friday, March 16th, KEDC will be hosting an Evaluator's Training: Personnel Law Review and Discussion conducted by Mr. Tim Crawford, KEDC Board Attorney. This will take place at the Hyatt Regency Downtown Lexington from 9AM to 12PM. Three hours of EILA credit will be given.

#### **4.6. EXECUTIVE DIRECTOR'S EVALUATION**

An Evaluation form for the KEDC Executive Director is provided in your Board packet. Please complete this form and give or mail to Chairman Jim Evans at the address on the form as soon as possible.

#### **4.7. SCHEDULE OF KEDC BOARD MEETINGS FOR FY 2017-2018**

March 14-15, 2018 Hyatt Regency Downtown (In conjunction with KHSAA Boys Basketball Tourney)

April 18-19, 2018

**NO MEETINGS IN MAY, JUNE, AUGUST, or DECEMBER**